

## **CYNGOR CYMUNED – LLANDEGLA COMMUNITY COUNCIL**

Annual General Meeting to be held on 1<sup>st</sup> May 2005 in the Committee Room at the Llandegla Memorial Hall, Llandegla. Commencing at 6.00pm

1. Welcome  
**Attendance**  
Councillors Gwyneth Dillon (Chair), Sandra Ellis-Rogers, Wendy Spiers, Gaynor Wonderley, Janet Strivens, Neena Barlow Elizabeth Parker-Clark (Clerk for the meeting).  
**Apologies**  
Steve Swygart
2. **Declarations of Interest**  
**It is a requirement That Declarations From A Member include The Nature Of The Interest And Whether It Is Personal Or Prejudicial (Standing Orders No. 57)**  
None received.
3. **To Confirm the minutes of the previous Annual General Meeting held on 4<sup>th</sup> May 2024.**  
Members confirmed minutes as a true record and signed by the Chair.
4. **To receive the Chairman's Annual Report.**  
Councillors accepted the Chair's report. Councillor Elizabeth Parker-Clark proposed vote of thanks to Councillor Gwyneth Dillon for her Chairs report and for her work as Chair in the term of Office 2024/2025.
5. **Election of Chairman for the 2025/26 term of office.**  
Members elected Gwyneth Dillon as Chair of the Council for the 2025/26 term of office.
6. **Election of Vice-Chairman for the 2025/26 term of office.**  
Members elected Janet Strivens as Vice Chair of the Council for the 2025/2026 term of office.
7. **Council's Representation on other Committees.**
  - A. Memorial Hall Management.  
Janet Strivens
  - B. Community Shop Management Committee.  
Neena Barlow
  - C. Clwydian Range and Dee Valley Natural Landscape.  
Steve Swygart
  - D. One Voice Wales  
Gwyneth Dillon
  - E. Parochial Church Council.  
Gwyneth Dillon
  - G. Rectory Association.

Janet Strivens  
H. Ysgol Gynradd Llandegla Primary School Representative.  
Gaynor Wonderley

## THERE FOLLOWS AN ORDINARY MEETING OF THE COMMUNITY COUNCIL

### **Part 1**

#### **1. Attendance**

Councillors Gwyneth Dillon (Chair), Sandra Ellis-Rogers, Wendy Spiers, Gaynor Wonderley, Janet Strivens, Neena Barlow, Steve Swygart, Elizabeth Parker-Clark (Clerk for the meeting), County Councillor Terry Mendies

#### **Apologies for absence**

None received

#### **2. 'Members to Declare Personal and Prejudicial Interests in Items on the Agenda.**

**It is a requirement That Declarations From A Member include The Nature Of The Interest And Whether It Is Personal Or Prejudicial (Standing Orders No. 57)**

None received

#### **3. Public Participation Session. This provides an opportunity for members of the Public to raise questions about and comment on items on the Agenda (Time for this session is limited to ten minutes)**

Former County Councillor Martyn Holland attended to pay his respects for the late Clerk.

#### **4. To accept the Minutes of the Meeting held on 6<sup>th</sup> March 2025**

Members confirmed the minutes as a true record and signed by the Chair

#### **5. To confirm the Minutes of the Extraordinary Meeting held on 10<sup>th</sup> April 2025.**

Members confirmed the 10<sup>th</sup> April 2025 minutes following a change of name for monies owed, as a true record and signed by the Chair.

#### **6. Matters arising from the Minutes not appearing on the agenda**

Members discussed future agenda items and the need for a standing item to cover Village Assets.

**RESOLVED:** *Agenda will include a Village Assets item agreed during setting of agenda each month*

#### **7. Report from the County Councillor Terry Mendies**

DCC to begin the collection of the surplus residual waste bins. Councillor Mendies will advise dates in due course

Councillor Terry Mendies will contact the South Denbighshire Community Partnership re: The Transport Survey

Councillor Terry Mendies will follow up on the lack of yellow lines in situ.

Councillor Terry Mendies advised that Highways are not able to support with access to the shop.

Councillor Neena Barlow provided an update from The Community Shop who are now able to proceed with looking for appropriate quotes for two half steps at the front with an improved handrail and wheelchair access through the back of the shop. The Community shop have requested a letter of support from the Community Council.

**RESOLVED:** *Councillor Janet Strivens to write a letter of support on behalf of the Community Council for disabled access to the community shop. Councillor Terry Mendies to be cc'd in letter.*

**8. BT Telephone Kiosk update**

No update to date.

**9. Finance update**

The bank mandate forms were completed and sent off by Councillors Dillon and Swygart. The Chair is still awaiting a response from the mandates before being able to take any further action for the Chair to make required changes to enable invoices to be paid No update yet.

**RESOLVED:** *Councillor Gwyneth Dillon to contact the bank again.*

**10. Access to the Community Council documentation & Laptop**

Councillor Gwyneth Dillon has secured the Clerk's laptop. There is no charger.

**RESOLVED:** *Councillor Steve Swygart to see if he can find a spare charger*  
Councillor Gwyneth Dillon informed councillors the community councils have taken possession of boxes from the Clerk and are working together to separate the documentation to respective councils.

**RESOLVED:** *Councillor Dillon to continue to work to extract Llandegla Community Council records.*

**11. Current situation in the absence of a Clerk**

Temporary arrangements in place.

**RESOLVED:** *Councillor Elizabeth Parker-Clark will take the minutes until a Clerk is appointed. Councillor Gwyneth Dillon will ensure legal compliance and ascertain current audit requirements.*

*Councillor Elizabeth Parker-Clark will prepare Clerk Vacancy advert and circulate to members of the council for input.*

- 12. Urgent business under Section 100B(4) of the Local Government Act 1972**  
Environmental land survey update: The feasibility study for £600 was not formally agreed at the previous meeting.  
Members agreed the feasibility study.  
**RESOLVED:** *Councillor Steve Swygart to instruct the Landscape Architect.*

**Date of the next Community Council Meeting will be 5<sup>th</sup> June 2025.**

Gwyneth A Dillon.  
Chair to Community Council

**5<sup>th</sup> June 2025**