

## CYNGOR CYMUNED – LLANDEGLA - COMMUNITY COUNCIL

### Minutes of the Annual General Meeting held on 7<sup>th</sup> May 2026 in the Village Shop at 6.00pm

#### 1. Welcome

**Attendance-** Councillors Janet Strivens, Gaynor Wonderly, Neena Barlow, Hilary Berry, and Sandra Ellis-Rogers. Also in attendance were County Councillor Terry Mendies and Sam Roberts, the Clerk.

#### **Apologies:**

Apologies received from the Chair and Cllrs Parker-Clark, Spiers, and Swygart.

Due to the Chair's absence, Cllr Wonderly **Proposed** that the Vice-Chair Janet Strivens chair the meeting. This was **Seconded** by Cllr Berry. Vote passed in favour. The rest of the meeting was conducted by Cllr Strivens.

#### 2. **Declarations of interest - it is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial' (standing orders no. 57)**

None made

#### 3. **Confirm the minutes of the previous Annual General Meeting held on 1<sup>st</sup> May 2025 (copy attached)**

The minutes were reviewed in the June 2025 meeting, and accepted as a true record.

#### 4. **The receive the Chairperson's Annual Report**

Councillors discussed the report and thanked the Chair for her work in producing it. Cllr Strivens **Proposed** accepting it as representative of the Council's work over the last year. Cllr Berry **Seconded**. Vote passed in favour.

#### 5. **Election of Chairperson for the 2026/2027 Term of Office**

Cllr Gwyneth Dillon was **Proposed** for re-election by Cllr Strivens. This was **Seconded** by Cllr Barlow. Vote passed in favour.

Cllr Dillon was contacted by phone for confirmation and acceptance.

It was suggested that each Councillor undergo the Chairperson training from One Voice Wales over the next 12 months, to best prepare any individual for the Chair or Vice-Chair posts. This was **Proposed** by the Chair and **Seconded** by Cllr Strivens. Vote passed in favour.

#### 6. **Election of Vice-Chairperson for the 2026/2027 Term of Office**

Cllr Strivens was **Proposed** as for re-election as Vice-Chair by Cllr Berry. **Seconded** by Cllr Wonderly. Vote passed in favour. Cllr Strivens accepted.

## 7. Council's Representation on other Committees

- a. Memorial Hall Management- Cllr Berry
- b. Community Shop Management Committee- Cllr Barlow
- c. Area of Outstanding Natural Beauty- Cllrs Swygart and Ellis-Rogers
- d. One Voice Wales- the Chair
- e. Parochial Church Council- the Chair
- f. Rectory Association- Cllr Strivens
- g. Ysgol Gynradd Llandegla Primary School Representative- Cllr Wonderly

Cllr Strivens **Proposed** accepting these assignments, adding Cllr Ellis-Rogers to the AoONB representation while maintaining other assignments from the previous year. Cllr Wonderly **Seconded**. Vote passed in favour.

## 8. Review of Policies- all agreed

- a. Standing Orders
- b. Financial Regulations
- c. Training Plan
- d. Social Media Policy

Cllr Strivens **Proposed** approving these policies as presented. Cllr Berry **Seconded**. Vote passed in favour.

## 9. Insurance Policy

Clerk could not obtain second quote due to lack of asset register. Asset Register to be discussed as a priority at next meeting. Renewal quote from Zurich is £470.88. Cllr Ellis-Rogers **Proposed** accepting the quote. Cllr Strivens **Seconded**. Vote passed in favour.

## 10. 2026/2027 Meeting Calendar

The Clerk requested that Councillors consider moving the meetings to the second Thursday of each month, so that financial updates at the end of each quarter can be prepared and sent out with the requisite one-week time for Councillors to examine them before the meeting. Cllr Strivens **Proposed** making this adjustment, pending input from absent Councillors. Cllr Wonderly **Seconded**. Vote passed in favour.

Cllr Strivens **Proposed** holding the standard 11 meetings over the year, one each month barring August. Cllr Barlow **Seconded**. Vote passed in favour.

The Clerk will circulate a list of dates send a calendar for upload to the Website.

## **THERE FOLLOWS AN ORDINARY MEETING OF THE COMMUNITY COUNCIL**

### **11. Public participation - public participation session this provides an opportunity for members of the public to raise questions about and comment on items on the agenda – (time for this session is limited to ten minutes)**

None present

### **12. To confirm the minutes of the previous general meetings held on 5<sup>th</sup> March and 9<sup>th</sup> April 2026.**

Cllr Berry **Proposed** accepting the minutes from the 5<sup>th</sup> March meeting as a true record. Cllr Strivens **Seconded**. Vote passed in favour.

Cllr Berry **Proposed** an amendment on the 9<sup>th</sup> April Minutes to correct a mixup of her name for Cllr Ellis-Rogers. Cllr Ellis-Rogers **Seconded**. Vote passed in favour.

Cllr Wonderly **Proposed** accepting the amended minutes as a true record. Cllr Ellis-Rogers **Seconded**. Vote passed in favour.

### **13. Matters arising from the minutes not on the agenda**

The resident responsible for checking the Hall's defibrillator sent the requested information as to how often the device is checked. The Councillors sent thanks for this information.

### **14. County Councillor's report**

Planning issues- As per last month, budget was approved for the extra dedicated officers. Recruiting is underway now. Ty Iso should be filed this week. Regarding the Stables Planning breach, there are indeed illegal structures, 5 units plus a holiday cabin and a gate onto the 60mph road. Retroactive Planning has gone in for the 5 units, but the cabin is likely to be taken down. Enforcement Notice has gone out.

County Cllr Mendies is meeting with the Head of Highways and the Head of Service tomorrow. Councillor urges Cllrs and residents to report potholes to the C360 system. Cllr Berry expressed concern for cyclists in particular. Yellow lines have been painted on the road (outside hall/shop). A breach of this has been reported to the police, and the area will be on the PCSO's patrol list. No update on the T51. Darren Millar remaining supportive.

It has been noted by residents that the village carpark is often near or at capacity. Shoppers can't find spaces sometimes, including volunteers. Cllr Berry suggested reserving a couple of spaces for disability access, temporarily increasing during events. The matter will be looked into.

The County Cllr gave his apologies for the June meeting.

## **15. Public Transport Situation**

Bus continuing to run, no other updates.

## **16. Nant-Y-Ffrith Reservoir Situation**

Clerk in contact with Severn-Trent, scheduling a meeting.

## **17. Report from Meet-and-Greet with the new Chief Executive of DCC (Clerk)**

The Clerk attended a meet-and-greet event with the new Chief Executive of DCC. While the exact discussion at the meeting bears little relevance for this Council, as much of it consisted of other Council's representatives raising issues for the new Chief Exec's notice, the Clerk was able to report a positive impression overall. The new Chief Exec appears to be motivated and eager to collaborate with local Councils to help support each other.

## **18. Clerk Training**

Clerk to apply for the June CiLCA intake.

## **19. Village Assets**

- a. Car Park (County Cllr Mendies)  
Matters of requests for metal bollard placement, cleaning of bus shelter, and weed control deferred until the June meeting when Cllr Swygart can attend.
- b. Strategy for Dog Fouling  
Deferred to June meeting
- c. Cae Mair
  - i. The work on Cae Mair requires a £332 Planning payment (not £33, as previously reported), to be considered for approval below.
  - ii. Information Board  
Deferred to June meeting.

The possibility of installing a dog waste bad dispenser on-site was raised and discussed. The matter will be discussed fully at a future meeting.

## **20. Financial Report**

- a. Current Finances  
Current Account holds £6651.37  
Savings Account holds £13548.42
- b. Update regarding Bank Access  
Online banking access has been fully restored. The Council is now able to make payments by bank transfer, among other things.  
The Clerk will contact the Chair to set her up as a secondary user, so that dual authorisation can be enabled for improved financial safeguarding.
- c. Councillor Remuneration 2025/2026

The Clerk has collected the required information and will now submit the forms to AVOW.

**d. Grant Requests**

The Memorial Hall's grant request for CCTV is still pending, as the Clerk has not yet received written confirmation of the system's compatibility. The Clerk will remind the Hall.

**e. Authorised Payments for April**

**Outstanding Payments:**

Invoices for £290 and £255 from Audit Wales for past External Audits (2021/2022 and 2023/2024).

£332 pre-planning fee for Richards, Moorhead, and Laing's work at Cae Mair.

£40 for hire of the Memorial Hall.

£470.88 for annual insurance with Zurich.

An £8 payment to the Village Shop in lieu of a Memorial Hall hire payment, with thanks for allowing its use for this AGM.

£36 for an annual subscription to Microsoft Teams.

It was **Proposed** by Cllr Strivens to make the listed outstanding payments by bank transfer. **Seconded** by Cllr Barlow. Vote passed in favour.

**f. Authorised Payments for the Year**

The Clerk suggested that regular, predictable payments for the year be approved in advance, so that they can be paid as timely as possible.

This would include:

- £8 payments to the Memorial Hall for its hire each time
- £60 payments to Hywel Evens for newsletter printing each issue

Cllr Strivens **Proposed** that the above list of payments be approved in advance, to be paid by bank transfer at the appropriate times. This list would be reviewed each year at the AGM. Cllr Wonderly **Seconded**. Vote passed in favour.

## **21. Correspondence Report**

**a. OVW Training Dates**

- b. OVW E-Bulletins
- c. Resident's request for the use of Cae Mair- Cllr Strivens **Proposed** granting the request. Cllr Berry **Seconded**. Vote passed in favour.

**22. Planning Applications**

None up for review.

**23. Matters Brought to Councillors' Attentions**

None raised.

**24. Urgent Business under Section 100B(4) of the Government Act 1972**

None declared.

**25. Date of the next Council Meeting**

The next meeting will be held on the 4<sup>th</sup> of June, as the Clerk has prior work commitment they must attend on the 11<sup>th</sup>.

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